

LANGUAGES AND DIALECTS (KEUPAYAAN BAHASA)

Languages (Bahasa)	Spoken (Menutur)	Read (Membaca)	Written (Menulis)

OTHERS SKILLS (KEBOLEHAN LAIN)

Typing Speed	
Shorthand Speed	
Computer Knowledge	
Other Equipment you can operate efficiently	

IN CASE OF EMERGENCY, PLS NOTIFY (SEKIRANYA KECEMASAN, SILA HUBUNGI)

Name (Nama)	Address (Alamat)	Tel No (No Tel)	Relationship (Hubungan)

OTHER INFORMATION (LAIN-LAIN PERIHAL)

- 1) HEALTH (KESIHATAN)
 A) PHYSICAL DISABILITIES (KECACATAN FIZIKAL) : _____
 B) MAJOR ILLNESS OR ACCIDENT (KEMALANGAN ATAU PENYAKIT MUDARAT) : _____
- 2) HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENCES?
 (PERNAHKAH ANDA DIDAKWA ATAS SEBARANG TUDUHAN ATAU KESALAHAN JENYAH?) YA
 TIDAK
- 3) HAVE YOU EVER BEEN DISMISSED FROM A JOB?
 PERNAHKAH ANDA DIBUANG DARIPADA PEKERJAAN? YA
 TIDAK
- 4) DO YOU HAVE ANY OBJECTIONS IF THE COMPANY MAKES A REFERENCE CHECK WITH YOUR
 PRESENT / PAST EMPLOYER? YA
 ADAKAH ANDA MEMBANTAH JIKA SYARIKAT KAMI MERUJUK KEPADA SYARIKAT SEKARANG /
 DAHULU ANDA? TIDAK
- 5) EARLIEST AVAILABLE DATE (TARIKH MULA KERJA) : _____
- 6) EXPECTED SALARY (GAJI YANG DIPOHON) : _____
- 5) DECLARATION / PENGISYTIHARAN
 I DECLARE THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND COMPLETE IN ALL ASPECTS. I UNDERSTAND THAT ANY
 STATEMENT MADE BY ME ON THIS APPLICATION MAY BE CONSIDERED SUFFICIENT FOR WITHDRAWAL OF AN OFFER OR
 OR SUBSEQUENTS DISSMISAL FROM THE EMPLOYMENT.
 (SAYA MENGESAHKAN BAHAWA SEGALA MAKLUMAT YANG DINYATAKAN DI ATAS ADALAH BENAR DAN LENGKAP.
 SAYA MEMAHAMI BAHAWA SEKIRANYA MAKLUMAT DI ATAS DIDAPATI PALSU ATAU TIDAK LENGKAP, MAKA SAYA AKAN
 DIPECAT ATAU DISURUH MENAMATKAN PERKHIDMATAN TANPA SEBARANG PAMPASAN ATAU NOTIS)

SIGNATURE (TANDATANGAN)

DATE (TARIKH)

FOR OFFICE USE ONLY

BASIC	:	_____	INTERVIEW BY:	_____
FIXED ALLOWANCE	:	_____	DATE START WORK:	_____
ATTENDANCE	:	_____	APPROVED BY:	_____
REMARKS	:	_____ _____		